

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, March 12, 2018

A regular meeting of the Board of Education was held on Monday, March 12, 2018, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30p.m. by Vice- President, Ms. Davis

Ms. Davis read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Ms. Davis, Mr. Donatello, Mr. Terraccino

Absent: Mr. Aquilina, Ms. Paladino, Mrs. Regan,

Also Present: Gregorio Maceri, Elizabete Schaefer, Mrs. Coban

Ms. Davis led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Davis read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 2/5/18, 2/12/18

(On file in the business office) moved by Mr. Donatello, seconded by Ms. Anzevino

Ayes:	Ms. Anzevino, Ms. Davis, Mr. Donatello, Mr. Terraccino
Abstain:	Ms. Davis, Mr. Terraccino abstained from 2/5/18 minutes
Absent:	Mr. Aquilina, Ms. Paladino, Mrs. Regan

Approval of Correspondence: 2/2018

(On file in the business office) moved by Ms. Anzevino, seconded by Mr. Terraccino

Ayes:	Ms. Anzevino, Ms. Davis, Mr. Donatello, Mr. Terraccino,
Abstain:	None
Absent:	Mr. Aquilina, Ms. Paladino, Mrs. Regan

Report of the Superintendent:

Mr. Maceri opened his report by informing the board that the State figures for the 2018-2019 budget were not available until later in the week. Due to the delay from the State, the district would schedule a Special Board meeting to approve the preliminary budget. He suggested maybe around March 26, 2018 so as to give the board more time to look over the numbers. The board felt that they would be fine with an earlier date of March 19, 2018. Since the majority of the board was in agreement with the date, Ms. Schaefer stated that she would advertise. He then continued with his report by giving the board the current enrollment which stands at 295. He provided the board with dates for the Science Fair and the L.E.A.D.S. graduation. Mr. Maceri stated the Mr. Perdomo had reached out to him regarding two matters: one was the donation of bleachers to the district and the other was to ask if the board would consider allowing the residents to use the playground and soccer field, as Veterans Park was being redone. The board did not see a problem with either matter. Ms. Davis just wanted to make sure it did not interfere with the soccer program in the summer or any other school functions. Regarding the donation of the bleachers, Ms. Schaefer wanted to make sure that the bleachers had railings for insurance purposes. Mr. Maceri then continued his report by asking if there were any questions or comments on the resolutions being presented. Ms. Schaefer asked that Resolutions #9 and #10 be tabled as the information was not available for approval and amending Resolution #5. No comments or questions were voiced on any resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Ms. Anzevino, seconded by Mr. Donatello
Resolutions #9 and #10 were tabled

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2017	0
October 2017	2
November 2017	0
December 2018	0
January 2018	0
February 2018	1

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2017	0
October 2017	0
November 2017	0
December 2017	0
January 2018	0
February 2018	1

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$351.50.

Description	Cost
US Coachways bus for 5th grade trip	\$351.50

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request(s) for professional development:

Name	Professional Development	Date	Cost
Michele Petrella	Teaching Through Student Exploration	March 15, 2018	FREE
Chris Masullo	NJECC- Interperability: The Marriage of Technology, Curriculum & Data	March 16, 2018	FREE
Chris Masullo	Google Certified Educator Level 1 Bootcamp	March 26 & 27, 2018	\$250.00
Tricia Smith	NJASSW Spring Institute	March 26, 2018	\$125.00
Jessica Carroll Christina Caporrino Jason Chirichella Gregorio Maceri Priscilla Gonzalez Evelyn Stefano Administrator Carla Moreno James Parisi Silvio Marini Marcos Polanco	American Heart Association CPR, AED & First Aid Certification	June 2018	To be determined

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the creation of the position of Vice Principal and the job description for the position of Vice Principal.

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trip(s):

Grade	Trip	Date	Time
Grade 1	Memorial Auditorium – Montclair State University “Junie B. Jones”	April 11, 2018	12:00 – 2:30 p.m.
Grade 7	Philadelphia	May 22, 2018	7:00 a.m.–6:30 p.m.

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay March 2018 bills.
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B*)
- Board Secretary’s Report
Treasurer’s Report
Monthly Fund Transfer Report
January 2018
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of February 2018 in the amount of \$272,035.79 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of March 2018 in the amount of \$270,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$270,000.00

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for February 2018.

(Attachment C)

Fund 10	\$ 935,246.05
Fund 20	\$ 16,357.42
Fund 30	\$ 0
Fund 40	\$ 567,797.50
Fund 50	\$ 6,347.90
Total	\$1,525,748.87

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve and accept the South Hackensack Purchasing Manual and the South Hackensack Guide for Business Office Standards Operating Procedures and Internal Controls for the 2018-2019 school year.

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the service contract for the school year 2018-2019. *(Attachment D)*

Company	Service	Effective	Cost
Ed-Data	Maintain and coordinate the district's supply requirements and inclusion in the New Jersey Cooperative Pricing System #26EDCP.	July 1, 2018-June 30, 2019	\$910.00 / year

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Memorial School's PEO to use the gymnasium to host a Spring Vendor Fair on Friday, April 6, 2018 from 3:00 – 8:00 p.m.

(Attachment E)

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the district's policy 5511 - Dress and Grooming.

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Mr. Terraccino
Abstain: None
Absent: Mr. Aquilina, Ms. Paladino, Mrs. Regan

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION: None

Adjournment:

Meeting adjourned at 7:47 p.m.

Moved by Mr. Donatello seconded by Ms. Anzevino

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary

March Meeting (February Correspondence)

To / From	Subject
<i>South Hackensack Board of Education / Valley National Bank</i>	<i>GUDPA Notice</i>
<i>Gregorio Maceri / Joseph Zarra</i>	<i>Special Education Medicaid-Initiative (SEMI) waiver</i>